



Minute

QAS Committee meeting

24 September 2025

Attending:	Nick Ong-Seng (Chair), Kevin Cunningham (online), Maura Feddersen, John Herbert (online), Kathryn Wilson
Executive Staff:	Darren Kerr, Emma Dalziel,
Apologies:	Georgie Barnard, Nikhil Dodhia
Online or in person	Hybrid

[illegible]



Item	Title	Action
	<p>QAS PC Scheme Pilot [REDACTED]</p> <p>Application Pipeline [REDACTED]</p> <p>SQAR Forum The Executive provided an update to Committee on the recent SQAR Forums.</p> <p>An online SQAR Forum was held in July focussing on Artificial Intelligence and how it is impacting Actuarial work. The Executive advised that although attendance was lower due to the summer months, participant engagement was notably high.</p> <p>A hybrid SQAR Forum was held in London on 24 September. The following topics were covered:</p> <ul style="list-style-type: none">• <i>Overview and Findings from QAS Specialist Reviews – ICAEW</i>• <i>Exploring the wider dimensions of conflicts of interest – Steve Dixon Associate</i>• <i>Effective communication to build strong client relationships – Richard Galbraith of Leading Figures</i>• <i>Empowering Progress: Identifying and supporting training needs – AON</i> <p>The Executive advised that the Forum was well received, with each session providing valuable insights for SQARs. Committee members who attended the Forum concurred with this assessment and endorsed the positive feedback.</p> <p>A feedback survey will be issued to SQARs.</p> <p>Committee Actuary Vacancy The Executive advised that the vacancy for an Actuary member remains open. To encourage interest, Kathryn Wilson shared her experience as a Committee member at the SQAR Forum, highlighting the benefits.</p> <p>The Executive will update the Committee at its next meeting on the progress in filling the vacancy.</p>	
4.2	<u>Committee Action plan update on progress</u>	



Item	Title	Action
	<p>The Executive provided an update to the Committee on the Committee Action plan.</p> <p>Relationship with SQARs The Executive advised that he has had several meetings with SQARs to maintain strong working relationships, provide updates and address any feedback from SQARs.</p> <p>Marketing The Executive advised that the team are still awaiting content from QAS firms however in the meantime a calendar of scheduled QAS communications is being developed to ensure consistent and timely engagement and promotion of the QAS. In addition, work is underway to create a dedicated SQAR Communities page, designed to offer SQARs a platform to engage and collaborate within a secure, closed environment. The platform will also serve as a central hub for receiving updates and information from the QAS team.</p> <p>Assess the quality of assessments and specialist reviews The Executive advised that the QAS Executive observed [REDACTED] Of the seven organisations due for re-accreditation this year, five have applied and the other two are scheduled to apply in Q4 of 2025.</p>	
5	Quality Assurance Specialist Report	
5.1	<u>To review and discuss findings report</u> The Committee reviewed the Specialist Review findings provided by the ICAEW on Quality Assurance. Members agreed that the report was insightful and included useful benchmarking statistics to help organisations understand how they compare to their peers. However, the Committee raised queries on three specific points within the report and requested that the Executive seek clarification from the ICAEW before the report is formally approved. Action	Executive
6	[REDACTED]	
6.1	[REDACTED]	



Item	Title	Action
7	Specialist Reviews	
7.1	<u>To review survey response and confirm Specialist Review topic</u> [REDACTED]	
<u>The Committee meeting ended at 16:30. It was agreed by the Committee to finish the other Committee business via email.</u>		