



## Continuous Mortality Investigation

Institute and Faculty of Actuaries

### Deputy Chair of the CMI Executive Committee

The Continuous Mortality Investigation (CMI) is seeking to appoint an experienced, proactive and innovative volunteer to take on the role of Deputy Chair of the CMI Executive Committee which oversees the work of the CMI (on behalf of the Directors of CMI Limited).

We are looking for a volunteer with a high level of interest in mortality and morbidity analysis and projections, and a commitment to continue the long-standing work of the CMI by leading and influencing its future outputs. Being free of any commercial conflicts and having a good industry profile and excellent network of contacts are also key attributes. Experience of working on similar boards or committees is not essential but may be an advantage.

We are committed to promoting diversity, equality of opportunity and inclusion, and we actively encourage applications from a diverse range of potential candidates. Recognising and embracing the unique and diverse talents of our volunteers is fundamental to the success of our organisation.

The intention is for the new Deputy Chair to be in post from March 2026 with a view to progressing to the role of Chair in 2029.

### Role and responsibilities

The CMI Executive Committee exercises oversight of the organisation and administration of CMI to achieve the overall objectives of the CMI.

The appointment of Deputy Chair is regarded as an excellent opportunity to prepare for, and become Chair, in line with succession planning. As such, the Deputy should be mindful of the [Terms of Reference](#) for the CMI Executive Committee and its reporting structure.

As well as the responsibilities that apply to all the Executive Committee members, the Deputy Chair will also specifically be asked to take on the following tasks, to support the Chair and to aid the transition into the role of Chair in due course.

- Using the time in post to shadow the Chair and to prepare and make plans for their time as Chair
- Act as Chief Financial Officer (CFO) for the CMI, having responsibility for oversight of the CMI's financial management.
- In agreement with the Chair, taking responsibility for overseeing and driving forward at least one specific responsibility of the Committee, which would normally fall to the Chair to deliver (in addition to the CFO role).
- Acting as Chair at meetings in the Chairs' absence. As such, on occasion, this may require the Deputy Chair to "stand in" at short notice.

The Deputy Chair will also become a member of the CMI Management Committee at an appropriate stage, please view the Terms of Reference [here](#).

### Reporting

The Deputy Chair of the CMI Executive Committee will report to the Chair and the Directors of CMI Limited.

### Tenure

This appointment as Deputy Chair is for three years and will commence during 2026, with the expectation of progressing to the role of Chair in 2029 for three years.

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Continuous Mortality Investigation Limited ("CMI") is registered in England & Wales (Company number: 8373631) with its Registered Office at: 1-3 Staple Inn Hall, High Holborn, London, WC1V 7QJ

## Time Commitment

The time commitment equates to approximately 1-2 days per month. Much of the time commitment can be carried out at a time and day that best suits the volunteer, apart from attending meetings:

- The Executive Committee meets four times a year, for up to three hours, generally in January, March, June and October, with dates being agreed well in advance. The March and October meetings are held in central London. The preference is for Committee members to attend these meetings in person, however attendance via video call is also possible. The January and June meetings are held virtually.
- The CMI Directors meet four times a year, for up to 1.5 hours, generally 2-3 weeks after the Executive Committee meetings, with dates being agreed well in advance. These meetings are all virtual.

The Deputy Chair should expect to also attend a number of other meetings to increase their understanding of the CMI, to support the Chair, and to promote the CMI to stakeholders.

## Skills and experience

This opportunity is ideal for professionals typically working in a life insurance company, reinsurance company, consultancy advising such companies or a pensions consultancy, however we will consider applications from other sectors, noting the required attributes set out below.

The Deputy Chair will:

- Already be active in the mortality and/or morbidity research area and have a high level of interest in mortality and morbidity research, as it relates to life insurers and/or pension funds.
- Be keen to build on the excellent work already underway and have a real desire to lead and influence the outputs of the CMI, with an enthusiasm to further the research aims of the CMI and the IFoA.
- Ensure the Terms of Reference and the agreed objectives are at the focus of the CMI Executive Committee's activities and that the Committee is supporting the CMI's strategy.
- Be able to chair a meeting effectively and will be able to effectively delegate tasks to other members of the CMI Executive Committee and to the CMI Secretariat.
- Add valuable input into the risk, governance and strategy discussions and ongoing financial management of the CMI.
- Bring experience to be able to appropriately challenge the existing practices and operations of the CMI.
- Have a collegiate approach and a desire to foster a sense of community amongst members of the CMI Executive Committee and to deliver a service which benefits CMI subscribers and the IFoA.
- Be willing to engage with the CMI's stakeholders, most notably CMI subscribers, the IFoA and the CMI Directors.
- Have an excellent network of contacts and profile in the Life Insurance and/or Pensions area and will aim to network on behalf of the CMI to keep abreast of emerging issues, including horizon scanning and 'hot topics' of relevance to the CMI.
- Will likely be a Fellow or Associate of the IFoA with at least three years post qualification experience.

## Benefits of the role

As CMI Deputy Chair, the individual will:

- Be able to influence and contribute to the work of the CMI at a policy level.
- Be provided with excellent professional support and assistance, from fellow committee members and the CMI Secretariat, during their tenure on the CMI Executive Committee.
- Further develop an effective network of contacts across the industry.
- Have the opportunity to claim CPD for some of the activities associated with this role if they meet the criteria set out in the IFoA's CPD Scheme.

## Recruitment process

The Deputy Chair will be selected by a small panel, which is expected to comprise the incoming Chair, at least one, of the two, CMI Directors, and other members of the CMI Executive Committee, as appropriate. It is hoped that the appointment will be made by December 2025.

## About the CMI

The Continuous Mortality Investigation (CMI) seeks to produce high-quality, impartial analysis, standard tables and models of mortality and morbidity for long-term insurance products and pension scheme liabilities on behalf of subscribers and, in doing so, to further actuarial understanding. The CMI's work is undertaken within a UK private company – CMI Limited – which is wholly owned by the Institute and Faculty of Actuaries (IFoA). More information on the CMI's work is available via the IFoA [website](#).

**September 2025**