Institute and Faculty of Actuaries

Minute

QAS Committee meeting

22 April 2026

Attending:	Nick Ong-Seng (Chair), Georgie Barnard, Nikhil Dodhia, Maura Feddersen, John Herbert, Kathryn Wilson, Greg Pataki
Executive Staff:	Darren Kerr, Emma Dalziel,
Apologies:	None
Online or in person	Online

Item	Title	Action
1.	**Welcome, apologies and conflicts.**	
	1.1 To welcome Committee members The Chair welcomed members to the meeting. A warm welcome was extended to Greg Pataki, newly appointed actuarial member, who was attending his first meeting. Each committee member introduced themselves and their background for Greg's benefit. The Chair also noted that Kevin Cunningham had resigned from the committee in March 2026. The Committee formally recorded its thanks to Kevin for his contribution. Recruitment for a replacement lay member is underway. 1.2 To declare any conflicts of interest No conflicts of interest were declared.	
2.	**Approve minute from February 2026**	
	2.1 Approve minute from February 2026 Subject to one minor amendment the minute was approved. **Action**	Executive
3.	**Committee Action List**	
	3.1 To review the Action List	

Item	Title	Action
	458- Best Practice Report: The Best Practice Report has been circulated to SQARs. This action was closed. **456**- [REDACTED] **457**- [REDACTED]	
4.	**Committee Action Plan**	
	4.1 <u>To discuss Committee Action Plan</u> **SQAR Newsletter** A newsletter has been circulated amongst SQARs containing the Best Practice Report and sign-up information promoting the hybrid SQAR Forum in June. Open and click rates have improved from the last newsletter. The Committee noted that the newsletter looked like other IFoA communications and could potentially be missed by SQARs. The Committee suggested that important QAS-specific communications may benefit from clearer differentiation or follow-up emails for critical outputs. The Executive is to provide this feedback to the Communications team. **Action**	**Executive**
	Marketing The Executive advised that three social posts have gone live with more set to be released. The Executive is reaching out to QAS organisations to gauge SQAR interest in providing blogs, testimonials or videos for the QAS. The Executive reported that ongoing engagement has taken place with the IFoA Markets Development team. [REDACTED] The Executive noted that further updates would be provided later in the agenda in relation to QAS monitoring, the executive update, and the QAS PC Scheme pilot.	
5	**Executive Update**	
	5.1 **Application Pipeline** The Executive confirmed that a new application has been received [REDACTED]. An assessment date has been agreed [REDACTED] **QAS CPD Scheme** Growth of the QAS CPD scheme continues to be a strategic objective. [REDACTED] **[REDACTED]** [REDACTED] **QAS Practising Certificate Scheme Pilot**	

Item	Title		Action
		[REDACTED] **SQAR Forum - June 2026** The Committee welcomed the draft agenda for the SQAR Forum on 25 June 2026. The agenda was described as interactive [REDACTED] The Chair congratulated the Executive on the quality of the agenda and strong engagement achieved.	
6	**Annual Returns**		
	6.1	<u>[REDACTED] Annual return</u> The Committee noted comprehensive coverage of QAS outcomes, detailed explanations of policies and procedures, and proactive responses to BPRs. One BPR was deemed not applicable by the firm, with a clear rationale provided in the body of the return. [REDACTED]	
	6.2	<u>[REDACTED] Annual Return</u> [REDACTED] The Committee agreed that the information provided ensures the firm's compliance however, noted the limited level of detail provided including some absence of clear examples of developments over the past year. The Annual return was approved however committee has requested the Executive provide the organisation with constructive feedback to ensure of an improved submission next year. [REDACTED] [REDACTED]	
7	Change of SQAR		
	7.1	<u>[REDACTED] Change of Lead SQAR</u> [REDACTED] [REDACTED] [REDACTED] The Committee approved the change of SQAR.	
	7.2	<u>[REDACTED] Change of Lead SQAR</u>	

Item	Title		Action
		[REDACTED]	
		[REDACTED]	
		The Committee approved the changes.	
		The Committee emphasised the importance of ensuring all relevant contextual information is included within formal submissions, rather than relying on verbal explanations from the Executive.	
8	**Applications**		
	8.1	[REDACTED] re-accreditation application	
		The Committee considered [REDACTED] re-accreditation submission.	
		The Committee noted very high transparency and detailed disclosure [REDACTED]	
		[REDACTED]	
		[REDCATED]	
		Georgie Barnard and Maura Feddersen left the Committee meeting before a final decision was made. A decision was subsequently agreed via email.	
		The re-accreditation application was approved [REDACTED]	
9		**AOB**	
		No AOB raised	