



Regulatory Board

25 July 2023, 10:00-13:30

Meeting held virtually via Microsoft Teams

Attending	David Broadbent, Edwin Sheaf, Helen Brown, Mike Smedley, Mitesh Soni, Neil Buckley (Chair), Nicola Williams, Simon Martin, Sue Lewis
Apologies	Oliver Bettis, Melanie Puri, Ben Kemp
Executive	Alan Marshall (item 9), Caoimhe McDonagh (item 10), Cargill Sanderson, David Gordon (item 8), Fiona Goddard, Hannah MacLeod (Board Secretary), Neri Narkute, Sarah Borthwick (item 14), Stephanie Snowden (Item 12), Suzie Lyons
Guests	Andrew Bennett, FRC (Item 9), Chris Paterson, GAD (Item 9), Josh Blake, AI Ethics Working Party (Item 9), Sarah Hutchinson, Chair of Board of Examiners (Item 11), Rory O'Brien, FRC (item 10)

Item	Title
1.	Welcome and apologies
	The Chair welcomed everyone to the meeting and noted the apologies.
2.	Declaration of Conflicts of Interest
	No conflicts of interest were noted.
3.	Minutes and Actions
3.1	17 May 2023 Regulatory Board Minutes were approved without changes.
3.2	<p>The Board reviewed the Running Actions.</p> <p>The Board requested an update on the review of the Board's Sub-committees. The Executive indicated that all Sub-committees would shortly be informed of the outcomes of the review, conducted at the September 2022 Strategy Day, and all relevant actions were being progressed.</p> <p>The Board requested an update on plans for the Board to conduct self-assessment prior to the Strategy Day scheduled for September 2023. The Executive indicated that an external consultant was being sought, but indicated that the IFoA does not currently have a provider for this type of service. The Board agreed a preference for an external review. The Chair requested referrals from the Board, should they have any.</p>
4.	Chair's Update
4.1	The Board noted the Chair's Update.

Item	Title
5.	Executive Update
5.1	The Board noted the Executive Update.
FOR DISCUSSION	
6.	Actuarial Profession Standard Z1
6.1	<p>The Executive summarised Paper 5.</p> <p>The Board accepted the recommendations of the paper, including the removal of the non-mandatory guidance accompanying APS Z1, subject to the following drafting changes to the new APS:</p> <ul style="list-style-type: none"> include “assumptions and methodology” in the list at 1.2.5 of the draft APS, to ameliorate FRC concerns about ensuring appropriate handover when the advising actuary changes; and the wording at paragraphs 1.1 and 1.1.1 be reviewed to ensure clarity. <p>The Board agreed that the Chair would sign-off drafting changes prior to publication of the new APS.</p> <p>Actions</p> <ul style="list-style-type: none"> Update paragraphs 1.1 and 1.2.5, as above.
BREAK	
7.	Technical Actuarial Standard 300 and 310
7.1	The Executive noted that the IFoA’s response will now have to be reviewed by the Board via email, as the Executive is still awaiting input from the Practice Board. The response is due with the FRC by 4 August 2023.
8.	Liability Driven Investment Strategies
8.1	<p>The Executive summarised Paper 7, and the Board had a wide ranging discussion about the role of actuaries in the LDI market, giving consideration to how the IFoA could appropriately support members working in this area, from a regulatory perspective. The Board agreed that consideration should be given to what guidance might be helpful for members, and that this should be picked up by the Professional Standards Working Group.</p> <p>Actions</p> <ul style="list-style-type: none"> Executive to communicate the Board’s consideration to the Professional Standards Working Group.
9.	Artificial Intelligence Deep Dive
9.1	<p>Guest attendees from the FRC, the Government Actuary’s Department, and the IFoA’s AI Working Party presented on this topic, and took questions from the Board.</p> <p>In addition, the Board considered a proposal from the Executive to issue a Risk Alert, which the Board agreed to do. They asked the Executive to review the wording of the draft Risk Alert to</p>

focus on general principles and to seek a balance of caution and encouragement. Following a redraft, the Executive will circulate the Risk Alert to the Board for comment and approval via email, prior to publication.

Actions

- Executive to redraft Risk Alert and circulate to Board via email.

10. CPD Scheme Post Implementation Review

10.1 The Executive summarised Paper 9 and outlined recent interaction with the FRC, who had provided feedback on the report. An FRC official was in attendance, and the Board was satisfied with the responses provided by the Executive to FRC comments.

The Board agreed to a trial of group-based Reflective Practice Discussion (RPDs) to be conducted by the Executive.

The Board agreed to consider the need for further, longer-term, KPIs later in the year.

11. Board of Examiners' Annual Assurance Report

11.1 The Board welcomed the Chair of the Board of Examiners (BoE) who presented the Board of Examiners' Annual Assurance Report. The Board discussed the report with the BoE Chair, including the use of new technologies, DEI matters, and the issue of ChatGPT.

The Board indicated that they would like to be able to input to the review process currently being planned. The Executive agreed to discuss with the Board of Examiners how best to do this.

The Board indicated that it would be helpful to arrange a deep dive on the exam process, particularly for the benefit of the Board's lay members.

Actions

- Executive to coordinate with Board of Examiners about Regulatory Board input
- Executive to arrange deep dive on exam process

12. QAS PC Review

12.1 The Executive presented the proposals to introduce a QAS PC Scheme. The Board was asked to consider the proposals, and decide on whether to consult on the introduction of the Scheme.

The Board agreed to consult on the suggested proposals, as presented, and that the consultation should encourage respondents to suggest any alternative approaches to an integrated QAS PC Scheme.

13. QAS Annual Report

13.1 The Board noted the QAS Annual Report.

14. Disciplinary Committee Annual Report

14.1 The Board noted the Disciplinary Committee Annual Report

FOR NOTING ONLY

15. Standing Items

15.1 Learning Change Programme update

15.2 Horizon Scanning Register

15.3 Forward Agenda

15.4 Board members' tenure

16. AOB

16.1 The Chair noted that the agenda for this meeting had been particularly full and indicated that he would coordinate with the Executive about ensuring an approach that allows the Board sufficient time to review each topic.

It was noted that the September Strategy Day will take place in person in London. The IFoA facilities at Staple Inn are unavailable, and the Executive will confirm the venue once it has been booked.

Action

- Chair and Executive to discuss approach, as noted above

17. Dates of Future Meetings

20 September 2023 (Strategy Day) – in person, London venue TBC

21 November 2023 (1000-1330) Virtual

14 February 2024 (1000-1330) Virtual

14 May 2024 (1000-1330) - in person, venue TBC

16 July 2024 (1000-1330) Virtual

24 September 2024 (Strategy Day) – in person, venue TBC

19 November 2024 (1000-1330) Virtual