



DPB Board

4 March 2020, Time 10:30 – 13:00

All via Video Conference

Attending: James Smith, Chair (JS) Andrew Allsopp (AA) Alan Kershaw (AK) Darius Mayhew (DM) John Birkenhead (JB) Tim Russell (TR)	Executive Staff: Judith Joy (JJ) Gina Thomas (GT)
Apologies:	

Item	Title	Papers	Pages	Lead	Timings
1.	Welcome and minutes			JS	10:30
1.1	To approve minutes of December 2019	1			
1.2	To review live action list	2			
2.	Standing items			JS	10:40
2.1	To declare any conflicts of interest				
2.2	To discuss the DPB Board Work Plan	3			
2.3	To discuss the DPB Board Risk Register	4			
3.	Firm specific matters			JS	10:50
	To note developments, and matters arising since the last meeting.	5			
4.	Confidential Matter			JS	11:00
	To consider a confidential matter	6			
5.	DPB Seminar			JS	11:30
	To agree agenda for the Seminar in May 2020	7			
6.	Annual Return Forms			JS/JJ	11:45
	To update on completion of forms, discuss data and agree fees for 2020/21 year	8			
7.	All Firm Communication			JS	12:00
	To agree all firm communication, including publication of the DPB Handbook	9			



Agenda

Item	Title	Papers	Pages	Lead	Timings
8.	DPB Guide			JS	12:15
	To discuss revising Guide	10			
9.	Regulatory Governance and Transparency			JJ	12:30
	To agree process for Board transparency.	11			
	To update on Board remit/ Terms of Reference	Verbal			
10.	Regulation Round-up			JJ	12:45
	To note and discuss	12			
11.	AOB			JS	