



**Application for consideration as a Fellow of the Institute and Faculty of Actuaries (IFoA) for Fellows of the Actuarial Society of South Africa (ASSA)**

In accordance with the terms of the Mutual Recognition Agreement under which you are applying for admission as a Fellow of the IFoA, you must before admission:

1. have respectively attained Fellowship of ASSA by completing the qualification requirements of ASSA, which may include co-sponsored education and examinations of other actuarial organisations (including where relevant, obtaining one or more of ASSA's examination exemptions that are available from time to time), and not solely in recognition of membership of another actuarial association;
2. be entitled to practise as a member of ASSA;
3. in the event that there is no work experience requirement built into Fellowship of ASSA, have completed, as at the date of application, three years post qualification practical work-based experience of actuarial practice;
4. have undertaken a professionalism course; and
5. authorise in writing ASSA to release relevant records to the IFoA concerning any adverse disciplinary determination, finding, sanction and/or penalty, to which you have been subject, in accordance with ASSA's disciplinary process. Such records may be taken into consideration by the IFoA in considering the application, and may be retained by the IFoA thereafter for as long as is reasonably necessary.

## Application for Consideration as a Fellow

[NOTE: When filling in this form, please use block capitals and black ink.]

Title: Mr  Mrs  Miss  Ms  Dr  Other  please specify: \_\_\_\_\_

Gender: Male  Female  Prefer not to disclose

First name(s): \_\_\_\_\_

Surname: \_\_\_\_\_

Date of birth:            D D        M M        Y Y Y Y  
                                 

Qualifications (please enter the qualifications to appear on your records):  
\_\_\_\_\_

**Current** residential address:  
\_\_\_\_\_  
\_\_\_\_\_

Postal Town: \_\_\_\_\_

County: \_\_\_\_\_

Country: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Personal e-mail address: \_\_\_\_\_

**Ⓢ Failure to provide a current correspondence address, telephone number and e-mail address, in clear handwriting, will result in the applicant not receiving information about their application form**

### Employment details -

Companyname: \_\_\_\_\_

Company Address (including department):  
\_\_\_\_\_  
\_\_\_\_\_

Postal Town: \_\_\_\_\_

County: \_\_\_\_\_

Country: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Your company e-mail address: \_\_\_\_\_

Please indicate which address you would like all correspondence sent to: Home  Office



## Record of work experience for the last three years

Please give full details of training and areas of practice with dates, if not part of qualification to Fellow.

<b>Actuarial Training and Practical Experience</b>			
<b>From</b>	<b>To</b>	<b>Employer Details</b>	<b>Details of Training and Areas of Practice</b>

## Declaration

### ① This section must be signed by applicant.

Before signing this declaration, you must read the Charter, Bye-laws, Rules and Regulations of the IFoA which are available on our website, [www.actuaries.org.uk/about-us/pages/charter-by-laws-rules-and-regulations](http://www.actuaries.org.uk/about-us/pages/charter-by-laws-rules-and-regulations).

### I hereby apply for admission as a Fellow of the IFoA

I understand that the IFoA will contact ASSA to obtain verification of the following:

1. confirmation that I am a Fellow of ASSA in good standing and entitled to practise as a member of that body;
2. details of any adverse disciplinary determination, finding, sanction and/or penalty to which I have been subject;
3. confirmation of my CPD compliance;
4. confirmation that my qualification includes at least 3 years actuarial work experience; and
5. confirmation of attendance at a professionalism course

I acknowledge that, as a member of the IFoA, I will be bound by the constitutional and regulatory framework of the IFoA, which includes:

- o the Actuaries' Code; and
- o the IFoA's Charter, Byelaws, Rules and Regulations; and
- o the IFoA's professional standards (including the Actuaries' Code, Actuarial Profession Standards, the CPD Scheme and, for relevant work within UK Geographic Scope, the FRC's Technical Actuarial Standards, all as replaced or amended), and.
- o the Disciplinary and Capacity for Membership Schemes.

and I understand that the IFoA and ASSA will share information and co-operate with one another in relation to disciplinary allegations, investigations and/or proceedings against me.

If there is anything additional you would like to declare with this application, please add this to the box below.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## Checklist

Please enclose the following	
Confirmation of membership letter from ASSA	<input type="checkbox"/>
A record of work experience for the past three years, if not built into the Fellowship requirement	<input type="checkbox"/>
Evidence of attendance at a professionalism course	<input type="checkbox"/>

**This form should be completed and returned to Member Services Team by [email](#).**

### How we use your personal data

The Institute and Faculty of Actuaries (IFoA) is registered as a Data Controller under the General Data Protection Regulation. We will use the information provided on this form to process your application, to maintain our Register of Members, and to contact you in the course of your membership. Please note that we will publish your name, address and membership details to the member only area of our website. Where you have not supplied a business address we will use your home address. If you'd rather we didn't publish this information contact [memberservices@actuaries.org.uk](mailto:memberservices@actuaries.org.uk). In line with our Royal Charter you are not able to opt out of appearing on our Register of Members, this contains your name, status and any regulatory notes.

To find out how we use your personal data, who we share it with and when please see our privacy policy: <https://www.actuaries.org.uk/privacy-policy>