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| **ANNUAL RENEWAL PRACTISING CERTIFICATE (PC) APPLICATION FORM** |
| **Please select the Practising Certificate(s) you would like to renew:** |
|  **Chief Actuary (Life)** [ ]  | **Lloyd’s Syndicate Actuary** [ ]  |
|  **Chief Actuary (non-Life without Lloyd's)** [ ]  | **With-Profits Actuary** [ ]  |
|  **Chief Actuary (non-Life with Lloyd's)** [ ]  | **Scheme Actuary** [ ]  |
|  **Chief Actuary (Life, Non-Directive)** [ ]  |
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| **If you have any questions please email the** **PC Team****.** |

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| **1. Your details** |  | **1.1 ARN** |
| Click here to enter your ARN. |
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| **1.2 Full name** |
| Click here to enter your full name. |
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| **1.3 Name of employer** |
| Click here to enter the name of your employer. |
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| **1.4 Preferred email address** |
| Click here to enter your preferred email address. |
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| **1.5 Please provide details of any roles that you hold relevant to the PC(s) you are renewing** |
| Click here to enter details. |
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| **Please note: take the time to check your contact details at the Members’ area of the IFoA website to ensure we have the correct details for you.** |
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| **2. Disclosures** |  | **2.1 Disclosures** |
| **Do you know of any reasons that may affect your suitability to continue to hold a PC?**  | Yes/No |
| *If yes, please provide full details*Click here to enter details. |
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| **Please note: Please check the** [**PC Handbook**](https://www.actuaries.org.uk/documents/practising-certificates-handbook) **for more information on the types of information we would expect to see disclosed in this section.** |
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| **2.2 Change in circumstance** |
| **Has there been any changes to your circumstances in the last year that may affect renewal of your PC?**  | Yes/No |
| *If yes, please provide full details*Click here to enter details. |

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| **3. Declarations** |  | **3.1 CPD requirements** |
| I confirm that: [ ]  I will comply with the CPD requirements of the IFoA[ ]  I am participating in the QAS CPD Scheme and therefore exempt from the CPD requirements of the IFoA  |
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| **3.2 Declarations** |
| I confirm that I continue to meet the criteria and wish to renew my PC(s)  |
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| I have read the current version of the Actuaries’ Code and understand and will comply with it and all other relevant professional standards and guidance. |
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| I have been candid and truthful in all communications with regulatory bodies including, but not limited to, the FCA, the PRA, The Pensions Regulator and His Majesty’s Revenue and Customs. |
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| The information provided in this application is complete and correct to the best of my knowledge and I understand that supplying false information may result in the refusal of my application and/or disciplinary action. |
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| I will manage my workload in order to have the time and resources required to carry out any reserved activities I am commissioned to do in the next 12 months. |
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| I have read and complied with the requirements of APS X2 |
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| The Institute and Faculty of Actuaries reserves the right to verify any and all of the information supplied by an applicant. Where it comes to the attention of the Institute and Faculty of Actuaries that any of the information supplied by the applicant is false, the application may be refused and the matter may result in disciplinary action. |

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| **4. Payment** |  | **4.1**  |
| I confirm that payment of £1,040.00 is being made by: [ ]  Credit/debit card online (instructions on how to pay will be sent once your application has been reviewed)[ ]  Credit/debit card over the phone – Click here to enter your preferred telephone number[ ]  Bank transfer to the bank account details [provided](https://actuaries.org.uk/standards/practising-certificates/new-practising-certificates-scheme/)  |

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| **5. Signature** |
| **Signed** | Click here to enter your name. |
| **Date** | Click here to enter a date. |
| Please return your completed application form to the **PC Team****.** |
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| **How we use your personal data**The information you supply in this form will be used to process your application for a Practising Certificate. Your data will be held securely and in line with applicable privacy laws. If you hold a Practising Certificate your entry on the public register of IFoA members (‘Actuarial Directory’) will be updated to reflect this. |