



Practising Certificates Committee Meeting

21 September 2022, Time: 15:00 – 17:00

Attended:	Karen Butroid (Chair) Sue Lewis (Lay member) Mofozul Ali (Pensions) Veekash Badal (Lloyds and non-Life) Iain Baker (Life and non-Life) James Crispin (Life) Louise Eldred (Life) Chris Green (Pensions) Parth Patel (Lloyds and non-Life) Edwin Sheaf (Pensions) David Simmons (Lloyds) Mirjam Spies (Lloyds) Elaine Stevenson (Pensions) Emma Stewart (Lloyds) Peter Tavner (non-Life) Iain Turri (Pensions)	Apologies:	Ian Burningham (non-Life) Andrew Chamberlain (Life) Nick Dexter (Life) Alex Lee (Lloyds) Ben Gilman (Lloyds and non-Life) Paul Hubbard (Pensions) George Pumffrey (Pensions) Mike Shimwell (Pensions)
Executive Staff:	Stephanie Snowden (Secretary) Emma Gilpin Elena McLachlan Holly Mowat		

Item	Title
1.	Welcome / Apologies
1.1	The Chair welcomed the group to the meeting.
2	PCC membership
2.1	The Chair noted the following changes to the PCC membership: <ul style="list-style-type: none">• Peter Tavner has now joined the non-Life panel of the PCC• Mirjam Spies has now joined the Lloyds panel of the PCC
3.	Notes of meetings held 12 October 2021 and 11 April 2022
3.1	The notes from the last two meetings were formally agreed.
4.	PCC guidance on assessing applications
4.1	The executive held a session on assessing Practising Certificate (PC) applications under the new PC Scheme which included a reminder on the reasons for moving to a competency-based assessment. It also looked at adapting to the new approach, including assessing competencies using the new Competency Assessment Matrix (CAM).
5.	Reviewing Actuary PC requirements



Item	Title
5.1	[REDACTED]
6.	CDC Scheme Actuary consultation
6.1	The Chair introduced paper 4, the CDC Scheme Actuary consultation, for noting and asked for any initial comments from the PCC. No comments were received on this paper.
7.	Administration and Casework Reports
7.1	The casework processed was noted.
7.2	Updates to the PCC Manual of Practice were noted.
8.	Any other business
8.1 & 8.2	The Chair advised the PCC that we will be providing an annual report to the Regulatory Board and annual report to Members in November and asked that any comments/feedback on content to be provided via email.